# DESCRIPTION OF THE COURSE OF STUDY

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| **Course code**  |  | **0912-7LEK-A10.4-LB**  |
| **Name of the course in**  | Polish  | **Przysposobienie biblioteczne**  |
| English  | **Library information**  |

## 1. LOCATION OF THE COURSE OF STUDY WITHIN THE SYSTEM OF STUDIES

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| **1.1. Field of study**  | Medicine  |
| **1.2. Mode of study**  | Full-time  |
| **1.3. Level of study**  | Uniform Master’s study  |
| **1.4. Profile of study\***  | General academic  |
| **1.5. Person preparing the course description**  | dr Jolanta Drążyk  |
| **1.6. Contact**  | jacek.wilczkowski@ujk.edu.pl  |

## 2. GENERAL CHARACTERISTICS OF THE COURSE OF STUDY

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| **2.1. Language of instruction**  | English  |
| **2.2. Prerequisites\***  | none  |

## 3. DETAILED CHARACTERISTICS OF THE COURSE OF STUDY

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| **3.1. Form of classes**  | Classes- 2h |
| **3.2. Place of classes**  | Courses in the teaching rooms of the JKU |
| **3.3. Form of assessment**  | Credit |
| **3.4. Teaching methods**  | Verbal, practical |
| **3.5. Bibliography**  | **Required reading**  | 1. Regulations of University Library in Kielce.
2. Website of the University Libraryhttp://www.ujk.edu.pl/bg/ http://www.ujk.edu.pl/bg/instrukcja.htm

 http://www.lib.ujk.edu.pl/ALEPH/ |
|  **Further reading**  | The regulations of main reading room and reading room, which include collections of the particular faculty of education. |

## 4. OBJECTIVES, SYLLABUS CONTENT AND INTENDED TEACHING OUTCOMES

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| **4.1. Course objectives *(classes)*** C1- Provide students with basic knowledge about the functioning of the University Library. C2- Instruct students how to use the collections and services of BU. C3- Prepare for fast and accurate search of information needed to study. C4- Practical search and order in the online catalog.  |
| **4.2. Detailed syllabus *(classes)*** * Provide basic information about the University Library (history, location, task and mission, organiza-tional structure, stock).
* Explanation of library procedures associated with the record to BU.
* Discussion of the rules for using the collections and BU services, with particular emphasis on the Rules of sharing files.
* Discussion of the content of BU web page.
* Discussion of databases available on the network of the Jan Kochanowski University.
* Practical search and ordering in catalogs:
* ALEPH electronic system,
* traditional ( card system***)***
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### 4.3 Education outcomes in the discipline

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| **Code** | **A student, who passed the course**  | **Relation to teaching outcomes**  |
|  | within the scope of **KNOWLEDGE**, the graduate knows and understands**:**  |  |
| W02  | the foundations of evidence-based medicine; | D.W23. |
|  | within the scope of **ABILITIES**, the graduate knows how**:**  |  |
| U01  | critically examine medical literature, including medical literature in English, and draw conclusions; | D.U17  |

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| **4.4. Methods of assessment of the intended teaching outcomes**  |  |  |
| **Teaching outcomes** ***(code)***  | **Method of assessment (+/-)**  |  |  |
| **Exam** **oral/written\***  | **Test\***  | **Project\***  | **Effort in class\***  | **Self-study\***  | **Group** **work\***  | **Others\***  |
| ***Form of classes***  | ***Form of classes***  | ***Form of classes***  | ***Form of classes***  | ***Form of classes***  | ***Form of classes***  | ***Form of classes***  |
| *L*  | *C*  | *...*  | *L*  | *C*  | *...*  | *L*  | *C*  | *...*  | *L*  | *C*  | *...*  | *L*  | *C*  | *...*  | *L*  | *C*  | *...*  | *L*  | *C*  | *..**.*  |
| W01  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| W02  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| U01  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| U02  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |

***\*delete as appropriate Presence of student on lecture***

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| **4.5. Criteria of assessment of the intended teaching outcomes**  |
| **Form of classes**  | **Grade**  | **Criterion of assessment**  |
| **classes****(****)\*****C** | **3**  | Not applicable  |
| **3,5**  | Not applicable  |
| **4**  | Not applicable  |
| **4,5**  | Not applicable  |
| **5**  | Not applicable  |

## 5. BALANCE OF ECTS CREDITS – STUDENT’S WORK INPUT

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| **Category**  | **Student's workload**  |
| **Full-time studies**  |
| *NUMBER OF HOURS WITH THE DIRECT PARTICIPATION OF THE TEACHER /CONTACT HOURS/*  | **2**  |
| *Participation in lectures\**  |  |
| *Participation in classes, seminars, laboratories\**  |  |
| *Preparation in the exam/ final test\**  |  |
| *Others\**  |  |
| *INDEPENDENT WORK OF THE STUDENT/NON-CONTACT HOURS/* |  |
| *Preparation for the lecture\** |  |
| *Preparation for the classes, seminars, laboratories\**  |  |
| *Preparation for the exam/test\**  |  |
| *Gathering materials for the project/Internet query\**  |  |
| *Preparation of multimedia presentation*  |  |
| *Others\**  |  |
| *TOTAL NUMBER OF HOURS*  | **2**  |
| ECTS credits for the course of study  | **0**  |

***\*delete as appropriate***

***Accepted for execution*** *(date and signatures of the teachers running the course in the given academic year)*

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